

A candidate's guide to the
QNUK Level 3 Award in
Emergency First Aid at Work (RQF)

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Introduction

This qualification specification outlines key information required by candidates to ensure they have are able to make an informed decision in regards to the qualifications they are undertaking.

Qualification purpose

This qualification is aimed those looking to undertake the role of an Emergency first aider in the workplace, as outlined in the Health and Safety (First-aid) Regulations 1981 and the Health and Safety (First-Aid) Regulations (Northern Ireland) 1982.

Qualification objective

This qualification has the purpose of supporting a role in the workplace.

Qualification structure

Qualification title

QNUK Level 3 Award in Emergency First Aid at Work (RQF)

Qualification accreditation number

603/2452/1

Qualification level

3

Credit value

1

Guided learning hours (GLH)

6

Total Qualification Time (TQT)

7

Unit one title

Emergency First aid in the Workplace

Unit one reference number

K/616/4940

Pre-requisites

This qualification is aimed at those over 16 who are able to undertake the responsibilities associated with being a workplace emergency first aider.

Candidates between 14-16 years can undertake the qualification, however they should not be relied upon by employers to be a sole emergency first aider.

It is recommended that candidates have a minimum of Level 2 literacy and numeracy or equivalent.

Attendees will be required to demonstrate first aid procedures as they would in a real work environment. This includes providing CPR to a casualty who is on the floor, therefore be physically capable of doing so.

There are no other pre-requisites for this qualification.

Geographical coverage

This qualification is available to candidates in England. The Qualification can be delivered in other countries however candidates should be aware that the content was developed in accordance with current UK practice.

Acceptable forms of I.D.

The list below outlines acceptable forms of identification for candidates undertaking a regulated qualification with Qualifications Network.

Ideally candidates should provide at least 1 form of photo I.D. If photo I.D is not available, 2 forms of non-photographic I.D can be produced.

Acceptable forms of photographic I.D (1 required) are:

- Signed UK Photo card driving licence
- Signed passport (any nationality)
- Valid EU Photo identity card
- SIA security licence (with photo)
- Current and valid warrant card issued by HM forces or Police
- Current and valid Prison service card (with photo)
- Proof of age card
- Employee photo identification card
- Student photo identification card for a recognised educational establishment
- Firearms license (with photo)

Acceptable forms of non-photographic I.D (2 required) are:

- Current driving license – paper version
- Birth certificate
- Marriage/civil partnership certificate
- Mortgage statement (issued within past 12 months)
- Bank or building society statement (issued within last 3 months)
- Bank or building society account opening confirmation letter (issued within last 3 months)
- Credit card statement (issued within last 3 months)
- Pension or endowment financial statement (issued within last 12 months)
- P45 or P60 statement (issued within last 12 months)
- Council tax statement (issued within last 12 months)
- Valid work permit or visa issue by UK government
- Utility bill – excluding mobile phone bill (issued within last 3 months)
- Benefit statement e.g. child benefit, pension (issued within last 3 months)

Units of assessment

Unit one title

Emergency First aid in the Workplace

Learning outcomes:

The learner will:

Assessment criterion:

The learner can:

1	Understand the role and responsibilities of a first aider	1.1	Identify the role and responsibilities of a first aider
		1.2	Identify how to minimise the risk of infection to self and others
		1.3	Identify the need for consent to provide first aid
2	Be able to assess an incident	2.1	Conduct a scene survey

		2.2	Conduct a primary survey of a casualty
		2.3	Summon appropriate assistance when necessary
3	Be able to provide first aid to an unresponsive casualty	3.1	Identify when to administer Cardio Pulmonary Resuscitation (CPR)
		3.2	Demonstrate CPR using a manikin
		3.3	Justify when to place a casualty into the recovery position
		3.4	Demonstrate how to place a casualty into the recovery position
		3.5	Identify how to administer first aid to a casualty who is experiencing a seizure
4	Be able to provide first aid to a casualty who is choking	4.1	Identify when choking is: <ul style="list-style-type: none"> • mild • severe
		4.2	Demonstrate how to administer first aid to a casualty who is choking
5	Be able to provide first aid to a casualty with external bleeding	5.1	Identify the severity of external bleeding
		5.2	Demonstrate how to control external bleeding
6	Know how to provide first aid to a casualty who is in shock	6.1	Recognise a casualty who is suffering from shock
		6.2	Identify how to administer first aid to a casualty who is suffering from shock
7	Know how to provide first aid to a casualty with minor injuries	7.1	Identify how to administer first aid to a casualty with: <ul style="list-style-type: none"> • small cuts • grazes • bruises • small splinters
		7.2	Identify how to administer first aid to a casualty with minor burns and scalds.

Assessment methods

Candidates are assessed for this qualification using the following methods:

- Multiple-choice question paper
- Practical observation

Multiple-Choice Question paper

Each candidate will be assessed for this qualification by the completion of a multiple-choice question paper.

Candidates will be required to score a minimum of 66% correct answers to achieve a pass.

Practical observation

Candidates are required to demonstrate capabilities as a first aider as they would in an emergency situation, therefore, candidates will need to be able to work on the floor; for example, as with CPR.

Reasonable adjustments

All candidates are required to complete the assessment criteria in a manner appropriate to the purpose of the qualification.

The prescribed assessment methods for this qualification should not unfairly disadvantage candidates, who would otherwise be able to demonstrate competence in the assessment criteria and in line with the purpose of the qualification.

If you feel the assessment methods above would disadvantage you please contact your centre to discuss reasonable adjustment.