

# QUALIFICATIONS NETWORK

## Qualification Specification



**QNUK Level 2 Award in  
Cardiopulmonary Resuscitation and  
Automated External Defibrillation (QCF)**

601/3214/0

# Qualification Specification

## QNUK Level 2 Award in Cardiopulmonary resuscitation and automated external defibrillation (QCF)

Qualification Accreditation number: 601/3214/0

### 1 INTRODUCTION

- 1.1 This qualification specification lays out key information related to the content, assessment and administration of the QNUK Level 2 Award in Cardiopulmonary resuscitation and automated external defibrillation (QCF). This document should be read in conjunction with our centre procedures manual.

### 2 QUALIFICATION OVERVIEW

- 2.1 The QNUK Level 2 Award in Cardiopulmonary resuscitation and automated external defibrillation (QCF) provides learners with the knowledge, skills and understanding to enable them to use an automated external defibrillator and perform CPR. This may be in addition to their role as a workplace first aider.

### 3 QUALIFICATION STRUCTURE

3.1	Qualification title:	QNUK Level 2 Award in Cardiopulmonary resuscitation and automated external defibrillation (QCF)
	Qualification accreditation number (QAN) :	601/3214/0
	Qualification level:	2
	Credit value:	1
	Guided learning hours (GLH):	6

- 3.2 This qualification should be delivered in a minimum of 6 hours over 1 day.

- 3.3 This qualification cannot be delivered using online or blended learning.

### 4 PRE- REQUISITES

- 4.1 There are no knowledge pre-requisites for this qualification. QNUK does recommend however, that learners have a minimum of Level 1 literacy or equivalent. Learners should be a minimum of 16 years old on commencing the programme. Learners must be physically capable of undertaking the practical elements of the assessment.

### 5 GEOGRAPHICAL COVERAGE

- 5.1 This qualification is available to learners in England, Wales and Northern Ireland. The Qualification can be delivered in other countries however learners should be aware that the protocols meet current UK requirements.

## 6 UNITS

6.1 This qualification contains one mandatory unit.

<b>QCF Unit Title</b>	Cardiopulmonary Resuscitation and Automated External Defibrillation Skills
<b>Unit Reference Number</b>	J/503/1186

### 6.2 Learning Outcomes

The Learner will:

### Assessment criteria

The learner can:

Understand basic life support requirements

- Describe the principles that underpin basic life support
- Explain the circumstances under which resuscitation is performed
- Explain why early intervention is necessary
- Describe different types of cardiopulmonary arrest

Be able to demonstrate basic life support techniques and automated external defibrillator use in line with current national guidelines

- Demonstrate cardiopulmonary resuscitation
- Demonstrate compression only resuscitation
- Demonstrate the use of resuscitation barrier devices
- Demonstrate how to manage a choking casualty
- Demonstrate the use of an automated external defibrillator
- Describe the differences when using an automated external defibrillator on a child

Be able to demonstrate post-resuscitation procedures

- Demonstrate how to place a casualty in the recovery position
- Identify the risks when placing a casualty in the recovery position
- Describe handover and reporting procedures

Be able to carry out basic user maintenance and troubleshoot problems with an automated external defibrillator

- Identify when a defibrillator battery requires changing
- Identify when electrode pads need replacing
- Demonstrate how to troubleshoot problems if the automated external defibrillator does not function correctly

Understand the safe use of an automated external defibrillator

- Describe the safety considerations when using AED's

## 7 TRAINING RESOURCES

### 7.1 Lesson plans

7.1.1 Centres should produce suitable lesson plans that meet the learning outcomes for the qualification.

7.1.2 Lesson plans should contain information related to:

- Session aims and objectives
- Timings for sessions
- Teacher and learner activity
- Formative assessment opportunities
- Resources

7.1.2 Suitable template lesson plans and presentations are available from [www.learningcreators.co.uk](http://www.learningcreators.co.uk)

## **7.2 Resuscitation manikins**

**7.2.1** There should be 1 adult resuscitation manikin per 4 learners.

## **7.3 AED Training units**

**7.3.1** There should be 1 AED training unit per 4 learners.

## **7.4 Hygiene**

**7.4.1** Sufficient procedures must be in place to ensure hygiene during the use of resuscitation manikins and other training equipment.

## **7.5 AV Equipment and training aids**

**7.5.1** Sufficient Audio Visual equipment and training aids should be available to facilitate learning using varying teaching methods.

## **7.6 Learning materials**

**7.6.1** Learners should have access to an up to date and accurate first aid manual for the duration of their programme.

Appropriate manuals include:

- The Voluntary Aids societies First aid manual (Current version)
- The LEARNING CREATORS guide to CPR and AED

## **7.7 Training venue**

**7.7.1** The training venue must meet acceptable health and safety standards and be conducive to learning, with sufficient:

Size, floor surfaces, seating, writing surfaces, toilet facilities, ventilation, lighting, heating, access, exits, cleanliness, absence of distracting noise.

## **8 ASSESSMENT METHODS**

**8.1** Learners will be assessed using multiple choice questions and a practical observation for the practical elements of the course. The practical elements of the course will be recorded by the tutor on the observation sheets provided by QN.

**8.2** Simulation can be used for assessments.

**8.3** Assessment materials should be downloaded by the centres exams officer. Multiple choice question papers and answers sheets should be securely packaged and sent to the tutor.

**8.4** Tutors should not have prior access to question papers.

**8.5** Where possible assessments should be invigilated by independent invigilator.

**8.6** A seating plan should be maintained for the multiple choice assessment.

**8.7** In order for the learner to be awarded certification, they are required to successfully complete each learning outcome. Generic percentage marking may allow learners to "pass" without successfully completing all learning outcomes and is therefore not allowed.

**8.8** Completed multiple choice question papers should be marked by an invigilator or other centre staff.

**8.9** Question papers should be marked using the marking guide.section.

**8.10** If the learner does not achieve the required correct number of answers in any section, they must be referred.

**8.11** Learner assessment paperwork must be retained by the centre and will be moderated by the External Quality Assurer.

## **9 LEARNER REGISTRATIONS**

- 9.1** Centres should register learners as soon as possible on recruitment. It is understandable that on occasion it will only be possible to register learners at the time of requesting certification for achievement.
- 9.2** Learner registrations should be completed accurately and in full. Unique learner numbers, DOB and form of I.D. presented should be recorded.

## **10 REQUESTS FOR AWARDS AND QUALIFICATIONS**

- 10.1** Requests for certification should be undertaken using our online learner achievement portal.
- 10.2** Results should be uploaded by a single nominated person from the centre.
- 10.3** Requests should be made only when learners have successfully completed the award.
- 10.4** Copies of learners work and results should be maintained by the centre and made available to External Verifiers on request.

## **11 RESULTS**

- 11.1** As some results will be sampled centres will be informed of results within 7 days of submission unless sampling activities delay this. All results will be published within 10 days.

## **12 REASONABLE ADJUSTMENTS**

- 12.1** Where required; reasonable adjustments should be implemented in accordance with our reasonable adjustments policy. Reasonable adjustments should not override the assessment criteria and the objective of the qualification.

## **13 SPECIAL CONSIDERATIONS**

- 13.1** Special considerations should be undertaken in accordance with our special considerations section of the centre procedures manual.

## **14 APPEALS**

- 14.1** Where possible, learners should make appeals using the Approved Centres appeals process. Where this has been exhausted or if this is impossible the QNUK Appeals process shall be used.
- 14.2** The QNUK appeals process can be found on our website at: [www.Qualifications-Network.co.uk](http://www.Qualifications-Network.co.uk)

## **15 TRAINER/ASSESSOR REQUIREMENTS**

- 15.1** This qualification shall be delivered and assessed in accordance with the skills for health guidance. This guidance is available to view on our website.
- 15.2** There shall be a Trainer/ Assessor : Learners ratio of 1:12
- 15.3** Those involved in the training and assessment of these qualifications must have knowledge and competency in first aid as well as knowledge and competency to train and assess based on qualifications and experience
- 15.4** Trainers/Assessors must be occupationally competent in the area of first aid. This can be evidenced by:
- 15.5**
- holding a FAW certificate issued by either HSE or an Awarding Organisation/Body or having
  - registration as a doctor with the General Medical Council (GMC)
  - registration as a nurse with the Nursing and Midwifery Council (NMC)
  - registration as a paramedic with the Health and Care Professions Council (HCPC)
- 15.6** Trainers/Assessors must be occupationally competent in the area of training and/or assessing in line with the Learning and Development NOS 9 Assess Learner Achievement. This could be evidenced by holding a qualification listed below:
- 15.7**
- SQA Accredited Learning and Development Unit 9DI – Assess workplace competences using

direct and indirect methods – replacing Units A1 and D32/33

- SQA Accredited Learning and Development Unit 9D - Assess workplace competence using direct methods – replacing Units A2 and D32
- QCF Qualifications based on the Learning and Development NOS 9 Assess Learner Achievement
- Level 3 Award in Assessing Competence in the Work Environment (QCF)
- Level 3 Award in Assessing Vocationally Related Achievement (QCF)
- Level 3 Award in Understanding the Principles and Practices of Assessment (QCF)
- Level 3 Certificate in Assessing Vocational Achievement (QCF)
- A1 or D32/D33
- A2 or D32
- Further and Adult Education Teachers Certificate
- Cert Ed/PGCE/B Ed/M Ed
- PTTLS/CTLLS/DTLLS
- S/NVQ level 3 in Training and Development
- S/NVQ level 4 in Training and Development
- IHCD Instructional Methods
- IHCD Instructor Certificate
- English National Board 998
- Training Group A22, B22, C21, C23, C24 TQFE (Teaching Qualification for Further Education)
- NOCN Tutor Assessor Award

Note: This list is not exhaustive

**15.8** It is recognised that trainer/assessors may not hold formal qualifications but may have significant experience in undertaking these roles. It is expected that the trainer/assessors be registered and working towards formal qualifications within one year and that the qualifications are gained within two years. During this period a portfolio should be maintained and include details of knowledge and experience gained and the time period over which they were applied, and any contributing training undertaken and the learning outcomes achieved.

**15.9** Trainers/Assessors should also be able to provide a detailed, chronological list of evidence to show that they have regularly provided EFAW/FAW assessments during the previous three years. If this is limited, evidence of other first-aid assessments may be provided.

## **16 ANNUAL TRAINER MONITORING**

**16.1** To maintain standards, all first aid trainer should have their teaching internally verified on an annual basis. QNUK may request further I.V monitoring where trainers are providing large numbers of courses.

**16.2** Trainer Monitoring should be undertaken by the centres internal verifier, this can be done as part of the internal verification of the assessment.

**16.3** Trainers and centres should maintain records of trainer monitoring and any actions undertaken in response to the monitoring activity.

## **17 INTERNAL VERIFICATION**

**17.1** Centres should undertake regular internal verification of the assessment process and results. For first aid qualifications internal verification activities should include the monitoring of the trainers teaching ability.

**17.2** Internal verification should be undertaken in accordance with our centres procedures manual.